

**Allegany County Department of Social Services
Board Meeting Minutes
May 12, 2026
1 Frederick Street, 4th Floor Conference Room**

I. Roll Call

The meeting was called to order at 8:00 a.m. by Courtney Thomas-Winterberg.

Board members present:

- Greg Smith
- Joe George
- Caren Kurtz
- Kati Kenney

ACDSS staff present:

- Courtney Thomas-Winterberg
- Jen Saeler
- Dawn Glotfelty
- Shannon Moyer

Community member present:

- Kit Pepper Lescallete
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II. Agenda

The agenda was approved.

III. Approval of Previous Meeting Minutes

There were no additions or corrections to the previous meeting minutes.

IV. Department Presentations

a. Resource Management Team (RMT) – Dawn Glotfelty

The RMT served approximately 3,865 households in 2025 with crisis needs including housing, utilities, evictions, and related assistance. The team is seeing an increase in utility assistance requests. The department operates mainly on grant funding with limited state funding awarded. Shelter funds for the current fiscal year have been exhausted.

b. Adult Services – Shannon Moyer

Shannon reported that the number of Adult Services cases has increased over the past three years, with 74 referrals received between January 1 and April 30 of this year.

The unit currently has 2½ workers assigned per case area, with no additional staff expected in the near future. Funding is received through community support, state funding, and the Crabs for a Cause fundraiser.

The department is seeing an increase in homelessness among individuals ages 70–80, as well as among individuals ages 18–21 who need assistance with everyday life skills.

Effective April 1, a new statewide policy assigned the agency responsibility for investigating financial exploitation and neglect cases in nursing homes. The agency has handled one case so far, which went very well.

Project Home is seeing a decrease in providers. The department is developing promotional materials to help recruit additional providers.

c. Director's Report – Courtney Thomas-Winterberg

The department will have two retirements at the end of June:

- Andrea Cosner from Child Support
- Tammy Houdersheldt from FIA

The department continues working through HR1, with the primary concern involving ABAWD customers (Able-Bodied Adults Without Dependents). These customers are required to work in order to maintain SNAP benefits.

Courtney will meet quarterly with Board of Education Superintendent Dr. Martirano to improve communication and collaboration between departments.

Wendy's locations in LaVale and Cumberland are now participating in the Restaurant Meals Program. Homeless individuals and elderly customers can use their EBT cards to purchase meals at participating restaurants.

The department will also transition to a new EBT vendor beginning in July. The new cards will include chip technology to help reduce fraud cases. Our EBT Fraud department has worked 121,075 attestation forms resulting in \$50,726,930.00 in fraud reimbursements.

Staff Appreciation Month was celebrated on Friday with an all-staff meeting and the Queen City Creamery truck onsite during the afternoon.

CareFirst offered the department a pickup truck, which the state approved to be added to the department fleet.

V. Crabs for a Cause

Sponsors continue to come in, and approximately 50 tickets have been sold online to date.

The venue, crab vendor, and DJ have been secured. Corn has been added to this year's event menu, and the Queen City Creamery truck will return.

Board members were encouraged to send sponsor suggestions to Jen or Courtney.

VI. Board Vacancies

The board currently has two vacancies. Suggestions for potential board members should be sent to Jen or Courtney.

VII. Public Comment

Kit thanked the department for the work they do in the community.

VIII. Adjournment

The meeting was adjourned at 9:10 a.m.