

**Public Business Meeting
Minutes**

Thursday, August 21, 2025 - 5:00 PM

*Allegany County Office Building, 701 Kelly Road, Allegany Room 100
Cumberland, Maryland 21502*

WE ASK THOSE CITIZENS WISHING TO ADDRESS THE BOARD TO REGISTER ON THE SIGN-UP SHEET AND CONDENSE THEIR COMMENTS TO FIVE MINUTES OR LESS. THIS WILL ALLOW AN OPPORTUNITY FOR EVERYONE WISHING TO COME FORWARD TO HAVE A CHANCE TO SPEAK. WE WILL CONDUCT OUR MEETING IN AN ORDERLY FASHION AND ASK THAT EVERYONE WISHING TO SPEAK FIRST BE RECOGNIZED BY THE PRESIDENT, COME TO THE MICROPHONE, AND GIVE HIS OR HER NAME AND ADDRESS PRIOR TO THEIR COMMENTS.

1. Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

2. Call to Order & Roll Call

The regular meeting of the County Commissioners of Allegany County was held in the Commissioners' Meeting Room, Allegany Room 100, 701 Kelly Road, Cumberland, at 05:00 PM on 8/21/2025. Present: County Commissioner Creade V. Brodie, Jr., County Commissioner William R. Atkinson, County Commission President David J. Caporale, County Administrator Jason Bennett, County Attorney Lee Beeman.

3. Approval of Agenda

Upon Motion made by County Commissioner Creade V. Brodie, Jr., seconded by County Commissioner William R. Atkinson, and duly carried, the Agenda for this public business meeting was approved by the Board of County Commissioners.

4. Statement of Closed Meeting

A. Statement Regarding the Closed Session Held on Thursday, August 7, 2025 at 3:30PM

Attorney Beeman read a statement regarding the closed session. A copy of this statement is attached to the agenda packet.

5. Approval of Previous Meetings Minutes

Upon Motion made by County Commissioner William R. Atkinson, seconded by County Commissioner Creade V. Brodie, Jr., and duly carried, the Minutes from the previous public business meeting were approved by the Board of County Commissioners.

6. Presentations

7. Public Hearing

8. Action Agenda & Public Comment

A. Ratification #6 of Emergency Procurements Pursuant to Res. 25-04, 25-08, & 25-10 - **Dan DeWitt, P.E., County Engineer**

Resolution 25-04 was adopted on May 22, 2025 to temporarily suspend the provisions of Allegany County Code Section 38-8 (concerning procurement of bids and contracts for necessary public work or improvements, or for the purchase of supplies and equipment) for a period of sixty days (subsequent to the flash flooding event in Allegany County on May 13, 2025.) Resolution 25-08 was then adopted on July 10, 2025 to extend the sixty day period to an additional thirty days. Furthermore, another additional thirty days was granted under the adoption of Resolution 25-10 on August 7, 2025. The Allegany County Department of Public Works has authorized numerous emergency Procurements since the adoption these Resolutions. Subject to the terms set forth in Resolution 25-04, the County Commissioners must ratify these emergency Procurements at the next public business meeting after the Procurements were authorized. This is the sixth round of emergency Procurements, and are made part of the agenda packet. No one signed up to speak on this agenda item.

Motion: Approve, By: Creade V. Brodie, Jr., Seconded: William R. Atkinson. Yes: Creade V. Brodie, Jr., William R. Atkinson, David J. Caporale. No: None. Abstain: None.

B. Award FY2026-2027 Bridge Inspection Contract through MDOT SHA to Wallace Montgomery - **Dan DeWitt, P.E., County Engineer**

In accordance with Federal Law, all bridges greater than 20' span open to the public must be inspected every two years. Bridges maintained by Allegany County are due for inspection in FY2026-2027. The Allegany County Department of Public Works – Engineering Division is working with the Maryland State Highway Administration (MDOT SHA) – Office of Structures through their open-ended contract to meet Federal procurement requirements. As a result, the County may use Federal bridge rehabilitation and replacement monies to pay for these services.

The consulting firm available through MDOT SHA for these services is Wallace Montgomery. In August 2025, Wallace Montgomery submitted their final engineering services proposal to MDOT SHA – Office of Structures and the Allegany County Department of Public Works – Engineering Division for approval. The total cost to inspect the 75 applicable structures (City of Cumberland – 8, Midland – 1, Lonaconing – 3, Westernport – 1, Allegany County – 62) is \$746,121.79 plus a contingent items task proposal of \$75,350.46 for a total cost of \$821,472.25.

By utilizing a consulting firm procured by MDSHA in accordance with Federal guidelines, the total cost for these services is 100-percent reimbursable through the County's share of the Federal Bridge Rehabilitation and Replacement allocation. No local match is required from Allegany County. No one signed up to speak on this agenda item.

Motion: Approve, By: Creade V. Brodie, Jr., Seconded: William R. Atkinson. Yes: Creade V. Brodie, Jr., William R. Atkinson, David J. Caporale. No: None. Abstain: None.

9. Consent Agenda & Public Comment

Motion: Approve, By: William R. Atkinson, Seconded: Creade V. Brodie, Jr.. Yes: Creade V. Brodie, Jr., William R. Atkinson, David J. Caporale. No: None. Abstain: None.

A. Sheriff's Office to Accept the GOCPP GVRG Grant in the amount of \$5,000

This grant will allow for Special Operations Response Team call-outs and overtime for gun-related cases. No one signed up to speak on this agenda item.

- B. Resolution 25-11, Rules and Regulations Governing Employees of Allegany County, Maryland - Job Description and Grade Allocation Table

This is replacing the position description of Economic Development Specialist with Business Communications and Services Liaison at Grade 109. No one signed up to speak on this agenda item.

10. General Public Comment

- A. Constituents who Signed up to Speak at this Evening's Meeting:

Constituents – In order of sign-up sheet:

- Jessica Saxton of 152 Wayne Place SE, Washington D.C. - Served Notice of Constitutional Non-Conformance and Action Item request. Notice can be found in the agenda packet.
- Tanawah Downing of 152 Wayne Place SE, Washington D.C. - Explained the notice in more detail.

- B. Notice of Constitutional Non-Conformance and Action Item Request

A notice was presented to the Commissioners at the meeting, and a copy has been attached and made available as part of the agenda packet.

11. Reports

- A. County Administrator

Had no further comments to add at this evening's meeting.

- B. County Attorney

Had no further comments to add at this evening's meeting.

12. Commissioner Comments

- Commissioner Atkinson - Recapped the MACO conference, and how productive the conference was this year with lots of meetings being held.
- Commissioner Brodie - Had no further comments to add at this evening's meeting.
- Commissioner Caporale - Had no further comments to add at this evening's meeting.

13. Reminders/Upcoming Meetings

- A. NEXT MEETING - Thursday, September 4, 2025, 5:00 PM

14. Adjournment

There being no further business to come to the attention of the Board, the meeting was adjourned at 05:19 PM.