

MINUTES

August 5, 2024

MEETING OF THE ALLEGANY COUNTY BOARD OF ELECTIONS 701 Kelly Road, Room 230, Cumberland, Maryland

ATTENDEES: John Stakem, President
Armand Pannone, Board Attorney
Richard DeVore, Member
Debbie Johnson, Member
Cecilia Pittman, Member
Lisa Lyons, Member
Diane Loibel, Election Administrator
Wendy Maddux, Deputy Director

ABSENT: None

PUBLIC: None

DECLARATION OF QUORUM PRESENT

Mr. Stakem called the meeting to order at 9:08 A.M., and stated that there was a quorum present.

APPROVAL OF MINUTES

Mr. Stakem called for alterations, corrections, and/or approval of the minutes. Ms. Johnson made a motion to approve the June board minutes. Ms. Lyons seconded the motion. The motion passed unanimously.

ATTORNEY'S REPORT

None

CORRESPONDENCE

None

ADDITIONS

None

ADMINISTRATOR'S REPORT

Attorney Meetings for the General Election

Mrs. Loibel reminded the board attorney of the attorney meetings for the General Election.

- Tuesday, September 10, 2024 at 9:00am
- Tuesday, October 15, 2024 at 9:00am
- Tuesday, October 29, 2024 at 9:00am

MAEO Update

The annual MAEO Conference will be held on Tuesday, August 20, 2024 at 9:00 A.M. at the Baltimore County Board of Elections. Mrs. Loibel scheduled the conference room so that everyone could participate in the conference virtually. A copy of the agenda was placed in the blue board folders. Mrs. Loibel sent all members a link to download the mail in ballot application for those who want to participate in the MAEO election.

Office Directory

An updated version of the office directory was placed in the blue board folders.

National Poll Worker Recruitment Day

National Poll Worker Recruitment Day was observed on Thursday, August 1, 2024. An open house for new election judges was held at the County Office Complex from 10:00 A.M. – 3:00 P.M. The event was posted in the newspaper as well as on our website, the radio, social media and on the bulletin board outside the election office. We recruited an additional ten election judges at this event.

Post-Election Maintenance

Post-Election Maintenance on the voting equipment and pollbooks began on July 22, 2024. Requirements for PEM includes all pollbooks and printers along with 20% of the scanners and ballot marking devices as well as any equipment that reported issues on election day. We have completed the 20% of the DS200s and almost finished with the ballot marking devices. It is our intention to complete post-election maintenance on all voting equipment deployed during early voting and election day for the primary election. The deadline to complete paperwork for post-election maintenance is August 30, 2024.

Petitions

August 5, 2024 is the deadline to file a candidacy or new party petition. Monday, August 26th is the deadline for local boards to verify and count the signatures on a candidacy or new party petition. We are expecting to receive the Green Party and Robert Kennedy petition.

Declination of Nomination

August 5, 2024 is the deadline for candidates seeking nomination from a non-principal political party to file with SBE or the appropriate local board the Certificate of Nomination and Certificate of Candidacy.

NVRA Deadline

August 7, 2024 is the deadline for local boards to send voters' confirmation mailings to verify addresses and make voters inactive.

Election Judge Notices

Training notices will be sent to all judges scheduled to work the General Election sometime during the first week of August.

Election Judge Training Schedule

An updated copy of the election judge training schedule has been included in the blue board folders. This training will be a refresher training for judges who have already completed the full training for the primary election. New election judges will be required to participate in a full training class.

Ballot Drop Box Schedule

A tentative ballot drop box schedule has been placed in the blue board folders for review. Since board members have agreed to take care of the Mountain Ridge Ballot Drop Box, please make your selections for the dates you are available to help with the drop box.

Tentative Election Schedule

Mrs. Loibel provided tentative dates for the upcoming election schedule. Please note that these dates are subject to change. Please make sure to be available during the general election as needed.

- MAEO Meeting – 08/20/2024
- Election Judge Training - 09/03/2024 – 10/10/2024
- National Voter Registration Day – 09/17/2024
- Drop Box Delivery – 09/18/2024
- L&A – 09/30/2024 – 10/04/2024
- MIB1 Canvass Day 1 – 10/15/2024
- MIB1 Canvass Day 2 – 10/18/2024
- Public Demo – 10/16/2024
- EV Supply Verification 10/18/2024
- Election Judge Refresher – 10/19/2024 – 10/20/2024
- Early Voting – 10/24/2024 – 10/31/2024
- ED Supply Verification – 10/31/2024
- Election Eve Setup – 11/04/2024
- Election Day – 11/05/2024
- MIB1 Canvass Day 3 – 11/07/2024 – 11/08/2024
- Provisional Ballot Canvass – 11/13/2024 – 11/14/2024
- MIB2 Canvass – 11/15/2024

Computer Systems and Software Security Updates

Office staff has successfully applied the Microsoft Security updates for the month of June & July on SBE workstations. We have also updated other third-party software applications to their latest versions on all workstations.

Registration Statistics

Statistics as of July 31, 2024 were as follows: Total Active Registration is 43,373. 10,791 Democrat, 22,883 Republican, 42 No Labels MD, 269 Libertarian, 8,820 Unaffiliated, and 568 Others.

OLD BUSINESS

None

NEW BUSINESS

Mr. Stakem administered the Oath of Office to our new employee, Nicole Gordon.

Board Members Report:

None

Disclosure of Campaign Contributions:

None

Next Meeting:

The next regular meeting will be held on September 3, 2024 at 9:00 A.M.

Adjournment:

Mr. DeVore made a motion for adjournment. Ms. Johnson seconded the motion. The motion passed unanimously. Mr. Stakem adjourned the meeting at 10:40 A.M.