

**Public Business Meeting
Minutes**

Thursday, June 22, 2023 - 5:00 PM

*Allegany County Office Building, 701 Kelly Road, Allegany Room 100
Cumberland, Maryland 21502*

WE ASK THOSE CITIZENS WISHING TO ADDRESS THE BOARD TO REGISTER ON THE SIGN-UP SHEET AND CONDENSE THEIR COMMENTS TO FIVE MINUTES OR LESS. THIS WILL ALLOW AN OPPORTUNITY FOR EVERYONE WISHING TO COME FORWARD TO HAVE A CHANCE TO SPEAK. WE WILL CONDUCT OUR MEETING IN AN ORDERLY FASHION AND ASK THAT EVERYONE WISHING TO SPEAK FIRST BE RECOGNIZED BY THE PRESIDENT, COME TO THE MICROPHONE, AND GIVE HIS OR HER NAME AND ADDRESS PRIOR TO THEIR COMMENTS.

1. Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

2. Call to Order & Roll Call

The regular meeting of the County Commissioners of Allegany County was held in the Commissioners' Meeting Room, Allegany Room 100, 701 Kelly Road, Cumberland, at 05:00 PM on 6/22/2023. Present: County Commissioner Creade V. Brodie, Jr., County Commissioner William R. Atkinson, County Commission President David J. Caporale, County Administrator Jason Bennett, County Attorney Lee Beeman.

3. Approval of Agenda

There were no additions or deletions to the agenda.

4. Approval of Previous Meetings Minutes

Upon Motion made by Commissioner Brodie, seconded by Commissioner Atkinson, and duly carried, the Minutes from the previous public business meeting were approved by the Board of County Commissioners.

5. Presentations

6. Public Hearing

7. Action Agenda

- A. Application for Manufacturer's Tax Exemption Credit, AES Warrior Run - **Lee Beeman, County Attorney**

Annual request for manufacturer's exemption credit for new equipment purchased in calendar year 2022 by AES Warrior Run. Commissioner Brodie requested to table this item until the next meeting, wanting some assurance from AES on

what they see happening in the next 2 years, so that the burden doesn't fall back on the citizens of Allegany County. Will revisit at the July 13th meeting.

Motion: Table, By: Creade V. Brodie, Jr., Seconded: William R. Atkinson. Yes: Creade V. Brodie, Jr., William R. Atkinson, David J. Caporale

B. ACPS Budget Amendments, FY 23 & FY 24 - Jeff Blank & Larry McKenzie, Allegany County Public Schools

Allegany County Public Schools are proposing budget amendments for reallocation of funds for FY23 and FY24. The FY23 Amendment transfers money between categories to cover different shortfalls and projects. The FY24 Amendment adjusts the recently approved budget with an increase of \$250,000 from the fund balance to help address school security. This does not increase the amount contributed from the County. **Motion: FY23 Budget Amendment Approval, By: Creade V. Brodie, Jr., Seconded: William R. Atkinson. Yes: Creade V. Brodie, Jr., William R. Atkinson, David J. Caporale. Motion: FY24 Budget Amendment Approval, By: William R. Atkinson, Seconded: Creade V. Brodie, Jr. Yes: Creade V. Brodie, Jr., William R. Atkinson, David J. Caporale.**

C. FY 23 Allegany County Budget Amendments - Jason Bennett, County Administrator

Throughout the year, various activities require the approval of budget amendments to adjust our expectations for the budget. (4) Amendments to approve, totaling just over \$5.5 Million. 1) EMS overtime spending, \$975,000. 2) Recognize ARPA Funds expenditures, \$895,250. This comes from grant funding. 3) Retirement Incentive Buyouts for 33 employees, \$1.6 Million. Expected to recoup those costs over the next 3 years. 4) End of Service Payouts of Leave Balances for previously mentioned retirees, just over \$1 Million. **Motion: County Budget Amendments for FY23 Approval, By: Creade V. Brodie, Jr., Seconded: William R. Atkinson. Yes: Creade V. Brodie, Jr., William R. Atkinson, David J. Caporale.**

D. Appointment of Allegany County Clerk to the County Commissioners - Jason Bennett, County Administrator

Board of County Commissioners to ratify the appointment of Samantha L. Logsdon to the position of Clerk to the County Commissioners of Allegany County. **Motion: Approval of Samantha Logsdon's Appointment to County Clerk, By: William R. Atkinson, Seconded: Creade V. Brodie, Jr.. Yes: Creade V. Brodie, Jr., William R. Atkinson, David J. Caporale.**

E. Bid Award for Miners Memorial Park - Dan DeWitt, County Engineer

The Department of Public Works recently held a public advertisement for bids for Contract No. AC-23-MMP-01: Miners Memorial Park. This project represents a partnership between the Allegany County Commissioners, City of Frostburg, Foundation for Frostburg, the State of Maryland, Program Open Space, and other partners. The scope consists site preparation and installation of signage, statue(s), and various other appurtenances to highlight the rich mining history of Allegany County as well as every deceased miner from our region's past. Bids were opened on May 18, 2023 and Lashley Construction, Inc. is the lowest responsive, responsible bidder. Their base bid amount of \$452,477.90 plus an add alternate for landscaping of \$42,700 equals a total bid price of \$495,177.90. Local resident, Eleanor Arnone, gave a quick speech to thank all involved parties for getting to this point. **Motion: Bid Award for the Miners Memorial Park, By: Creade V. Brodie, Jr., Seconded: William R. Atkinson. Yes: Creade V. Brodie, Jr., William R. Atkinson, David J. Caporale.**

F. CareFirst -Stop Loss Renewal Approval - Kristi Liller, Director of Human Resources

Approval of the annual CareFirst contract, including the Stop Loss portion which represents a significant increase over previous years at a 24.8% increase. **Motion: Motion to, By: William R. Atkinson, Seconded: Creade V. Brodie, Jr.. Yes: Creade V. Brodie, Jr., William R. Atkinson, David J. Caporale.**

8. Consent Agenda

Motion: Approve, By: Creade V. Brodie, Jr., Seconded: William R. Atkinson. Yes: Creade V. Brodie, Jr., William R. Atkinson, David J. Caporale.

A. Mental Health Advisory Committee - Appointment

The Allegany County Mental Health Advisory Committee requests the appointment of Stephanie Hutter-Thomas, Ph.D. to serve on the committee. If approved, her term will run until June 30, 2026.

B. First Amendment to Service Agreement Between UPMC Western Maryland and Allegany County Commissioners

First Amendment to Service Agreement between UPMC Western Maryland and The Board of County Commissioners of Allegany County related to rental space at Allegany County Health Department.

C. First Amendment to Service Agreement Between UPMC Western Maryland and Willowbrook Health Center Condominium

First Amendment to Service Agreement between UPMC Western Maryland and Willowbrook Health Center Condominium related to rental space at Allegany County Health Department.

D. Allegany County Utilities Division - Truck Lease

The Utilities Division's fleet of pickup trucks is aging. The County has an agreement with Enterprise for leasing vehicles.

E. Rules and Regulations Governing Employees of Allegany County, Resolution 23-24 Job Descriptions, Grade Allocation Table

1. Approval of job description for the position of Equipment and Maintenance Supervisor for Allegany County Department of Public Works, Roads Division
2. Approval of job description for the position of Sergeant for Allegany County Department of Emergency Services, Emergency Medical Services Division.
3. Adoption of new Grade Allocation Table, to implement revisions and additions as recommended by Evergreen Solutions, LLC, since initial implementation of the Classification and Compensation Study.

F. Senior Care Program Administration Renewal

Annual approval of the Health Department acting as the administrator of the Senior Care Program for Allegany County. No County funds are involved nor have any been requested since the inception of the program.

G. Section 8 Housing and Rehabilitation MOU & Sub-recipient Agreements

Request the Board of County Commissioners authorize the President to sign the MOUs for administration of both programs: the Section 8 Housing Choice Voucher and the Section 8 Moderate Rehabilitation with DHCD, through June 30, 2026. Further, request the Board of County Commissioners authorize the President to sign the sub-recipient agreements with HRDC for continued administration of both programs through June 30, 2026.

9. Public Comment

Carrie Wolford - Came to discuss the lack of parking spaces for Semi-Trucks within the County. Her husband is a trucker, and has recently come to understand how few options they have to park. She suggests adding a parking lot on Route 36 off of I-68, or possibly coordination with local businesses to allow truckers to park in their lots overnight. Came to ask the Commissioners to help her address this issue. Commissioner Brodie echoed Ms. Wolford's sentiments, and encouraged her to continue speaking on behalf of those Truckers. Administrator Bennett will work with the Economic Development Office to see if they have any ideas on how they could help.

10. Reports

A. County Administrator

B. County Attorney

11. Commissioner Comments

Commissioner Brodie congratulated the Miners Memorial Park Committee on their success.

All Commissioners, County Administrator & County Attorney congratulated Ms. Logsdon on her appointment as County Clerk.

12. Reminders/Upcoming Meetings

A. NEXT MEETING - Thursday, July 13, 2023, 5:00 PM

13. Adjournment

There being no further business to come to the attention of the Board, the meeting was adjourned at 05:29 PM.